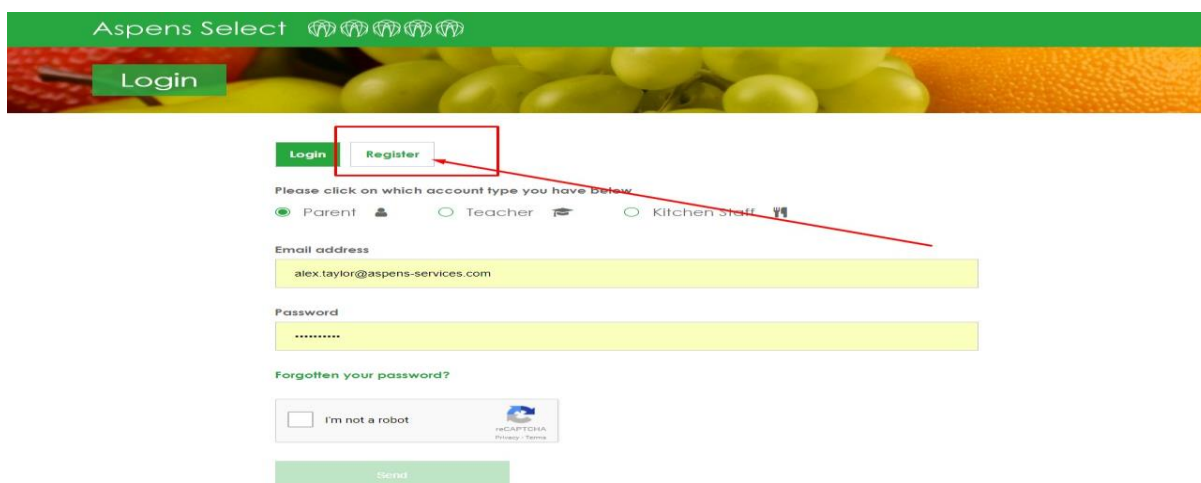


Aspens Select – on line ordering and payment system

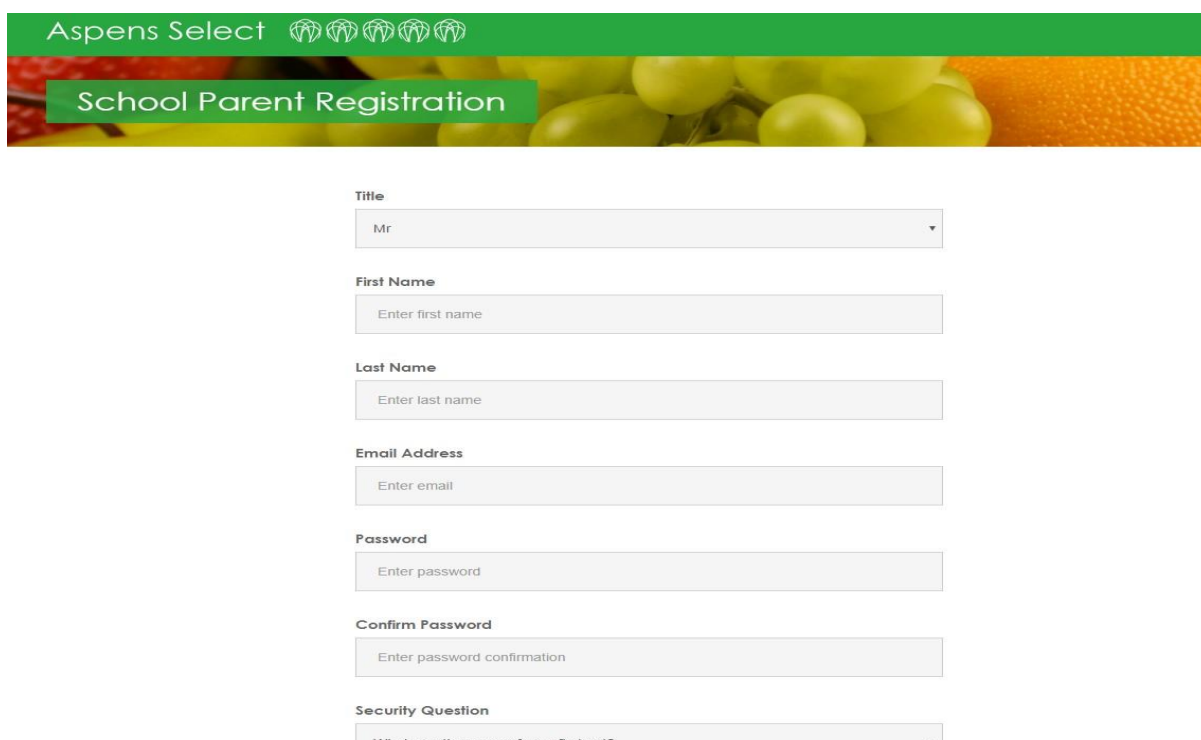
Registration

1. Click register button on login page
2. Fill out form
3. Click “I’m not a Robot” button and click on the pictures if they pop up. The will ask you to confirm which box have certain items/objects in. Then press verify.
4. Click register
5. Email sent out to that email with validation link
6. Click link to validate
7. Then Login



The screenshot shows the Aspen Select login page. At the top, there is a green header with the Aspen Select logo and five tree icons. Below the header is a banner image of various fruits. A green button labeled "Login" is visible. Below the banner, there is a registration form. The "Register" button is highlighted with a red box, and a red arrow points to it from the text "Click register button on login page" in the instructions above. The form includes fields for "Email address" (containing "alex.taylor@aspens-services.com") and "Password" (masked with dots). There is a "Forgotten your password?" link and a checkbox for "I'm not a robot" with a CAPTCHA image. A green "Send" button is at the bottom of the form.

Registration Form



The screenshot shows the Aspen Select "School Parent Registration" form. At the top, there is a green header with the Aspen Select logo and five tree icons. Below the header is a banner image of various fruits. A green button labeled "School Parent Registration" is visible. Below the banner, the registration form is displayed. It includes fields for "Title" (a dropdown menu with "Mr" selected), "First Name" (text input), "Last Name" (text input), "Email Address" (text input), "Password" (text input), "Confirm Password" (text input), and "Security Question" (a dropdown menu with "What was the name of your first cat?" selected).

Registration Form (continued)

Email Address

Enter email

Password

Enter password

Confirm Password

Enter password confirmation

Security Question

What was the name of your first pet? ▼

Security Question Answer

Enter security question answer

Telephone Number

Enter telephone



I'm not a robot



reCAPTCHA
[Privacy](#) - [Terms](#)

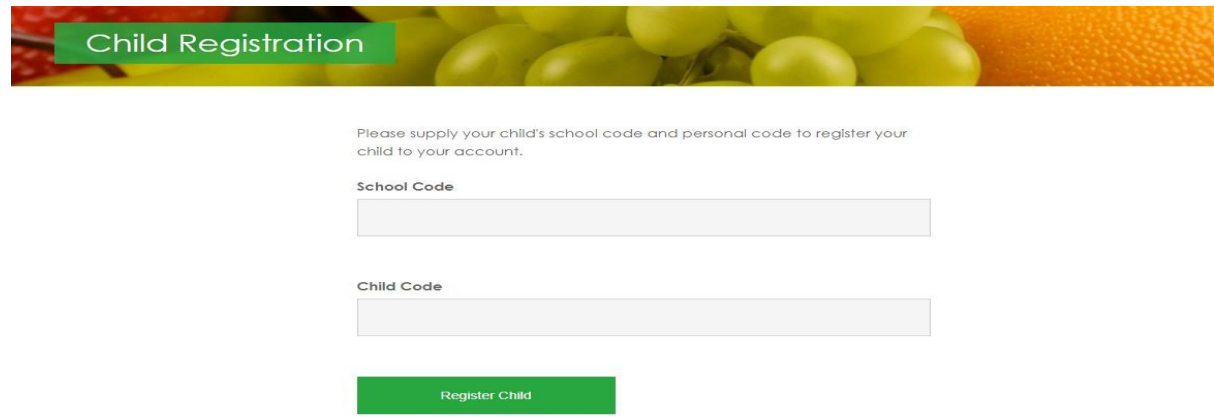
Register

Child Registration

When you first login you will be directed to the child registration page and all other functionality will be disabled.

Enter the school code and the child code supplied by the school

Click register child. You can then view your registered children on the 'View Children' page.



The form is titled "Child Registration" and is set against a background of green grapes and an orange. It contains a heading, a paragraph of instructions, two input fields for "School Code" and "Child Code", and a green "Register Child" button.

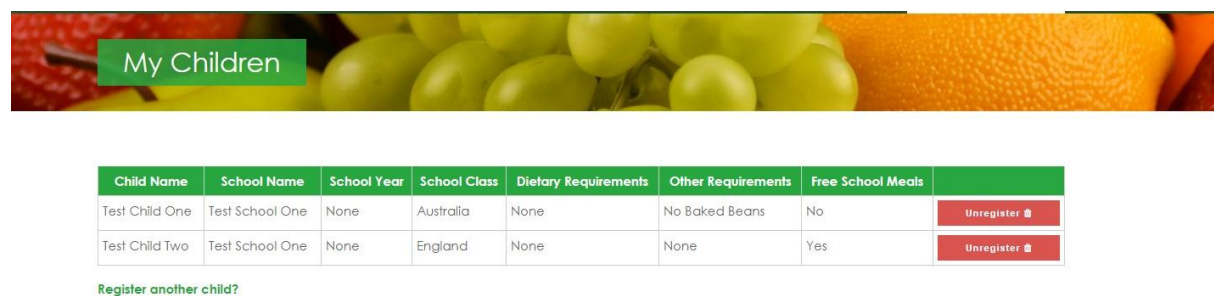
Child Registration

Please supply your child's school code and personal code to register your child to your account.

School Code

Child Code

Register Child



The table is titled "My Children" and is set against a background of green grapes and an orange. It contains a table with 8 columns: Child Name, School Name, School Year, School Class, Dietary Requirements, Other Requirements, Free School Meals, and an Unregister button. There are two rows of test data.

| Child Name | School Name | School Year | School Class | Dietary Requirements | Other Requirements | Free School Meals | |
|----------------|-----------------|-------------|--------------|----------------------|--------------------|-------------------|------------|
| Test Child One | Test School One | None | Australia | None | No Baked Beans | No | Unregister |
| Test Child Two | Test School One | None | England | None | None | Yes | Unregister |

Register another child?

Making Payments

1. Navigate to purchase meal credits page
2. Select amount of credits desired from drop down
3. Click Buy Meal Credits
4. Fill out card details on pop up
5. Click pay
6. You'll be directed to a confirmation page. Wait a few moments for credits to be logged on our system. Need to refresh the page for the credits to be visible in top right corner of every page.

Purchase Meal Credits

Here you can purchase meal credits which you can use to **order meals** for your children. The different schools who use Aspens Select have different menus and as a result often have different prices they charge per meal that your child will order.

School Selection

Below you will have the option to select the school associated with your child. More than one school will appear if more than one child is registered to your account and they don't all attend the same school.

Meal Credit Selection

Once you have selected a school you can then choose how many meal credits you wish to purchase. You will be shown the amount of meals the credits your purchase can be exchanged for.

Purchase your Credits

Meals for Test School One cost £2.50 each

Meal Credit Amount

5 meals

Total Cost: £12.50

Buy Meal Credits

Making Payments 2

Purchase Meal Credits

Here you can purchase meal credits which you can use to **order meals** for your children. The different schools who use Aspens Select have different menus and as a result often have different prices they charge per meal that your child will order.

School Selection

Below you will have the option to select the school associated with your child. More than one school will appear if more than one child is registered to your account and they don't all attend the same school.

Meal Credit Selection

Once you have selected a school you can then choose how many meal credits you wish to purchase. You will be shown the amount of meals the credits your purchase can be exchanged for.

Purchase your Credits


Meals for Test School One cost £2.50 each

Meal Credit Amount

5 meals

Total Cost: £12.50

Buy Meal Credits



Aspens Select
Meal Credits Purchase
alex.taylor@aspens-services.com
[Log out](#)

**** * 0005

11 / 18

Pay £12.50

[Terms](#) | [Privacy](#)

Making Orders 1

1. Click the child you want to make an order for from top buttons. Check whether child is free school meals or not
2. Click a date
3. Select meal from pop up
4. Follow options through to completion

Test Child One (Test School One)

Test Child Two (Test School One)

Please select the days you wish to order meals for Test Child One

| ◀ September 2017 | October 2017 | | | November 2017 ▶ |
|------------------------------------------------|--------------------|-----------|----------|-----------------|
| Monday | Tuesday | Wednesday | Thursday | Friday |
| 02-10 | 03-10 | 04-10 | 05-10 | 06-10 |
| 09-10 Child can Come with oven baked wedges | 10-10 | 11-10 | 12-10 | 13-10 |
| 16-10 | 17-10 | 18-10 | 19-10 | 20-10 |
| 23-10 | 24-10 | 25-10 | 26-10 | 27-10 |
| 30-10 Half Term | 31-10 Half Term | | | |

Making Orders 2

Meal Select

Please select the meal you would like to order for this day:

Cheese Potato and Leek Bake with baked beans (Veg option) ▼

Purchase **Cancel**

Meal Select

Please select the meal you would like to order for this day:

Sandwich (Packed Lunch option) ▼

☒ Cheese
 ☐ Ham
 ☐ Tuna
 ☐ Egg

Purchase **Cancel**

Cancelling Orders

1. Click cancel button in top right of a date on the order calendar
2. Click confirm on pop up
3. Order will be removed from calendar

Test Child One (Test School One) Test Child Two (Test School One)

Please select the days you wish to order meals for Test Child One

| September 2017 | October 2017 | | | | November 2017 |
|--------------------------------------------------|-----------------------------|-----------|----------|--------|---------------|
| Monday | Tuesday | Wednesday | Thursday | Friday | |
| 02-10 | 03-10 | 04-10 | 05-10 | 06-10 | |
| 09-10 Chilli con Carne with oven baked wedges | 10-10 | 11-10 | 12-10 | 13-10 | |
| 16-10 | 17-10 Sandwich w/ Cheese | 18-10 | 19-10 | 20-10 | |
| 23-10 | 24-10 | 25-10 | 26-10 | 27-10 | |
| 30-10 Half Term | 31-10 Half Term | | | | |

A red box highlights the 'Cancel' button in the top right corner of the 17-10 date cell, with a red arrow pointing to it.

Test Child One (Test School One)

Cancel Order

Are you sure you would like to cancel this order?

Confirm

Cancel

Please select the days you wish to order

| Monday | Tuesday | Wednesday | Thursday | Friday |
|--------------------------------------------------|-----------------------------|-----------|----------|--------|
| 02-10 | 03-10 | 04-10 | 05-10 | 06-10 |
| 09-10 Chilli con Carne with oven baked wedges | 10-10 | 11-10 | 12-10 | 13-10 |
| 14-10 | 17-10 Sandwich w/ Cheese | 18-10 | 19-10 | 20-10 |

Viewing Orders

Orders

Please click on one of your children's names below to see the meals you have ordered for them.

Test Child One

Test Child Two

Showing 1 - 1 of 1

| Meal Ordered | Sort By | Meal Date | Sort By | Order Date | Sort By |
|-----------------------------------------|---------|-----------------|---------|---------------------------|---------|
| Chilli con Carne with oven baked wedges | | October 09 2017 | | October 09 2017, 12:54:45 | |

Showing 1 - 1 of 1

View Menus

Test Child One (Test School One)

Test Child Two (Test School One)

Autumn 2017

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| Week 1 | <ul style="list-style-type: none"> All Day Breakfast Meat or Vegetarian Pork or Quorn sausage, bacon, hash brown, tomato and beans | <ul style="list-style-type: none"> Cheese Potato and Leek Bake with baked beans Lasagne | <ul style="list-style-type: none"> Roast Gammon with gravy and potatoes Quorn Roast with gravy and potatoes | <ul style="list-style-type: none"> Chicken Curry with wholemeal rice Baked Bean and Cheese Wrap | <ul style="list-style-type: none"> Chickpea Burger with chips Fish Fingers with chips |
| Week 2 | <ul style="list-style-type: none"> Beef Bolognese with wholemeal pasta Sweet Potato and Chickpea Curry with wholemeal rice | <ul style="list-style-type: none"> Pizza Day(Meat) Pizza Day(Veg) | <ul style="list-style-type: none"> Shepherdess Hotpot with gravy Roast Chicken with stuffing, gravy and potatoes | <ul style="list-style-type: none"> Chilli con Carne with oven baked wedges Veggie Lasagne | <ul style="list-style-type: none"> Battered Fish with chips Quorn Dog with chips and tomato sauce |
| Week 3 | <ul style="list-style-type: none"> Cheesy Chicken Pasta Bake Veggie Moussaka | <ul style="list-style-type: none"> Beef Stew Cheese and Tomato Quiche with oven baked wedges | <ul style="list-style-type: none"> Roast Turkey with stuffing, gravy and potatoes Veggie Bolognese with wholemeal pasta | <ul style="list-style-type: none"> Veggie Bean Chilli with wholemeal rice Meatballs in Tomato Sauce with wholemeal pasta | <ul style="list-style-type: none"> Salmon Fish Fingers with chips Macaroni Cheese with herby bread |

View Menu Print Out